

Saskatchewan Association for Resource Recovery Corp. (SARRC)
Twenty-Third Annual General Meeting 2018 Fiscal Year Minutes
Delta Hotel, Downtown Saskatoon, Saskatoon, SK
April 30th, 2019 10:00 am

1. Chairman Rod Rosenfelt called the meeting to order at 10:03 am.
 2. Chairman Rod Rosenfelt introduced the SARRC Board of Directors and guests.
 3. Bill Nickel, MCDUGALL GAULEY LLP presented the Rules of Order for the meeting.
 4. Secretary Treasurer Bert Weichel reported on attendance. All members were notified in writing of the meeting and 6 of the 204 SARRC members were represented at this meeting in person and 18 SARRC members were represented by proxy for a grand total of 24 SARRC members. Chairman Rod Rosenfelt declared there was a quorum and that the meeting was duly constituted for the transaction of business.
 5. Megan Currie, Spectrum Brands, motioned that the Agenda be adopted as circulated. Richard Waller, Imperial Oil, seconded the motion. The motion carried.
 6. Jaret McMillan, Federated Cooperatives Ltd., motioned and Richard Waller of Imperial Oil seconded the motion that the Minutes of the Twenty-Second Annual General Meeting of SARRC of April 25, 2018 be adopted as presented. The motion carried.
 7. Rod Rosenfelt, Chairman, provided opening remarks regarding the Saskatchewan Used Oil, Filter, Antifreeze and Container Recycling Program. He commented on accountability to SARRC's Members. He also provided an overview of program results and components.
 8. Ethan Richardson, Executive Director, SARRC, presented a report on the 2018 SARRC Product Management Program and plans for 2019. Bill Watson of William Watson Communications presented results of the 2018 Communication and Promotion Program and presented plans for 2019.
 9. Bert Weichel, Secretary Treasurer, SARRC, presented the SARRC Treasurer's Report and the 2018 SARRC Audited Financial Statements. He reported that SARRC continues to soundly manage financial resources to meet the goals of the SARRC Product Management Program.
- Richard Waller of Imperial Oil motioned, and Jaret McMillan, Federated Cooperatives Ltd., seconded the motion, that the report of the SARRC Treasurer presented at this Twenty- Third Annual General Meeting of members be received as presented. Carried.
- Richard Waller of Imperial Oil motioned, and Megan Currie, Spectrum Brands, seconded that the SARRC 2018 audited financial statements be approved as presented. Carried.
10. Jaret McMillan, Federated Cooperatives Ltd., motioned and Paul Linchuang, Trico/FRAM Group Canada Inc., seconded the motion that the firm PricewaterhouseCoopers LLP be appointed as auditors of

SARRC for the 2019 financial year, at a remuneration and on terms to be established by the Directors of SARRC. Carried.

11. Ethan Richardson, Executive Director, SARRC, summarized the proposed By-Law amendments. Three categories of changes were proposed, including provisions to clarify conflict of interest, a procedural requirement for Director nominees, and loosening the restrictions on which Directors can be Board Chairperson.

Richard Waller of Imperial Oil motioned to approve the amended and restated By-Laws, and Paul Linchuang, Trico/FRAM Group Canada Inc., seconded the motion. Carried.

12. Candidates for Directors for the SARRC Board were introduced and presented.

Megan Currie, Spectrum Brands, nominated the following persons as Directors of the Saskatchewan Association for Resource Recovery Corp. (SARRC), each for a two-year term:

Jerry Coben, Director representing the oil first-seller sector;
Brian Ahearn, Director representing the oil first-seller sector;
Norm Nordgulen, Director representing the rural municipal sector.

Chairman Rod Rosenfelt called for further nominations. No further candidates were nominated.

Jaret McMillan, Federated Cooperatives Ltd., motioned and Paul Linchuang, Trico/FRAM Group Canada Inc., seconded the motion that the persons nominated are elected by acclamation. Carried.

Congratulations were offered to the newly elected directors.

13. The meeting was opened for questions and other business. No questions or other business were raised.

14. The meeting adjourned at 11:45 AM.

Members in Attendance:

Federated Co-operatives Limited	Jaret McMillan
Trico/FRAM Group Canada Inc.	Paul Linchuang
GFL Environmental Inc.	Jason Henkel
Imperial Oil	Richard Waller
Valvoline Canada Ltd.	Manny Micklash
Spectrum Brands	Megan Currie

Members Represented by Proxy:

Bridgeview Manufacturing Inc.	NCH Canada Inc.
Honda Canada Inc.	Nemco Resources
Jaguar Land Rover Canada	Oil Mart Ltd.
John Deere Canada ULC	Orgill Canada Hardlines ULC
LCT Lubricants Inc.	PSC-Power Source Canada Ltd.
Leavitt Machinery General Partnership	Robco Inc.
Les Hall Filter	SC CLS Holdings ULC (o/a Complete Lube Supply)
Mopac Auto Supply	Univar Canada Ltd.
Mopac Auto Supply (Alberta)	Wakefield Canada Inc.

Guests:

Ron Benson	Executive Director, Manitoba Association for Resource Recovery Corp. (MARRC)
Aaron Strub	Administrative Services Manager, MARRC
Dean Staff	Price Waterhouse Coopers
Michelle Lane	KPMG -----
Bill Nickel	McDougall Gauley
Bill Watson	William Watson Communications
Joe Casciano	Great Canadian Oil Change
Amanda Anderson	Scotia Wealth Management
Ray Rajchyba	Scotia Wealth Management
Lutz Ehrentraut	MARRC, Public at large
Keith Penner	MARRC, Public at large

SARRC Board and Staff:

Rod Rosenfelt	Chairman & Director (representing oil filter first-sellers)
Bert Weichel	Secretary Treasurer & Director (representing the public at large)
Jerry Coben	Director (representing oil first-sellers)
Brian Ahearn	Director (Canadian Fuels Association, representing oil first-sellers)
Michael Strachan	Director (representing the urban municipal sector)
Ethan Richardson	Executive Director, SARRC
Jolene Isaac	Administrative Services Manager, SARRC
Michelle Snider	Administrative Assistant, SARRC
Merv Hey	Operations Manager, SARRC